

Academy for Career Education
Board of Director's Meeting
January 11, 2017

Members Present:

Jeff Bean
Mac Bybee
John Clark
Travis Coombs
Sarah Eagan
Justin Ivory, President
Jeff Klippenstein
Dale Lowery
Chuck Morrison
Michon Pincolini
Tim Rowe

Others Present:

Leigh Berdrow
Bob DeRuse
Thea Sullivan

The meeting convened at 3:01 p.m.

1. CALL TO ORDER

President, Justin Ivory, called the meeting to order. The order of the agenda was changed.

2. ROLL CALL

Roll was taken.

3. PUBLIC COMMENT

No public comment made.

6. PRESIDENT'S REPORT

No report was given.

7. ADMINISTRATIVE REPORT

Leigh notified the board that graduation may be moved to June 2, 2017 due to snow days. Leigh also mentioned that ACE has a 95% graduation rate. Twenty-one (21) students finished the middle college program and earned over 100 credits. There are 5 Diesel and 7 Machining students on track to earn their TMCC certification, and 6 students earned their Welding Certification.

4. APPROVE AGENDA

The agenda was approved.

5. APPROVE MINUTES FROM OCTOBER 26, 2016

The October 26, 2016 minutes were approved.

8. NEW BUSINESS

a. Board Election Results

The election results were approved by the board. Jeff Klippenstein is the new Board President, Jeff Bean is the 1st Vice President, and Allyson Rameker is the 2nd Vice President. The following

members were re-elected to the board: Mike Cate, John Clark, Mac Bybee, Dale Lowery, and Charles Morrison. Leigh distributed a Board Term Schedule.

- b. **TMCC Class at ACE**
TMCC would like to use the ACE building for an evening NCCER class. The ACE construction teacher, Tony Clark, will teach the class. They will pay ACE rent. The board approved the rental of ACE by TMCC and gave Leigh the right to make the decision of the rental amount. She will do some research to help her determine a cost.
- c. **17/18 Calendar**
Leigh distributed a 17/18 calendar. The board approved the 17/18 calendar.
- d. **Personnel (Closed Session)**
The board meeting was closed to the public at 3:18 pm and opened at 3:58 pm.
- e. **HR Policy Review**
This will be discussed at a future meeting.

9. OLD BUSINESS

- a. **Vassar Street Improvements/Lease**
A committee was assembled to work on the lease negotiation. The committee will consist of Justin Ivory, Mike Cate, and Jeff Klippenstein. The lease expires in March.
- b. **Financial Review and Budget**
An Actual vs Budget financial statement for November 30, 2016 was distributed as well as October through December Check Registers. An amended budget will be prepared in the next few months and submitted to the board for approval.

10. PUBLIC COMMENT

No public comment made.

The meeting adjourned at 4:00 p.m.

The next board meeting is tentatively scheduled for February 8, 2017 at 3:00 pm at Academy for Career Education, 2800 Vassar St., Reno, NV 89502.