

Academy for Career Education
Board of Director's Meeting
February 17, 2016

Academy for Career Education
2800 Vassar St., Reno, NV 89502

Members Present:

Grace Butler, Ex Officio
Mac Bybee
Mike Cate
Travis Coombs
Tim Heydon
Justin Ivory, President
Dale Lowery
Chuck Morrison
Allyson Rameker
Tim Rowe

Others Present:

Leigh Berdrow
Bob DeRuse
Thea Sullivan

The meeting convened at 3:02 p.m.

1. CALL TO ORDER

President, Justin Ivory, called the meeting to order.

2. ROLL CALL

3. PUBLIC COMMENT

No public comment made.

4. APPROVE AGENDA

The agenda was approved by the board.

5. APPROVE MINUTES FROM JANUARY 13, 2016 MEETING

The board approved the minutes from the January 13, 2016 meeting with a correction to the date.

6. PRESIDENT'S REPORTS

No report was given.

7. ADMINISTRATIVE REPORT

Leigh updated the board on the window donation from the airport. Most of the windows have been moved to ACE. A few may be used by the school but most of them will be sold.

Two seniors completed the AGC Leadership program.

Leigh stated that the SkillsUSA competition will take place in April. She will email the schedule to the board members. The Regional Auto competition will be held February 27.

Bob discussed testing. ACE purchased 21 laptops with grant funds and paid \$3,500 to have a virtual server set up for the ELL computer based testing required. Seventeen students completed the ELL testing recently. Seniors still needing to take the HSPE exams tested last week. End of Course (EOC) exams take place in April.

Bob reported that ACE has been undergoing monitoring by WCSD. So far counseling, curriculum and health have been completed. Facilities is scheduled for Monday and Human Resources for Tuesday.

ACE had an Open House on February 6. Ten students were interested in attending ACE next year. So far twenty (20) applications have been received for next year. Fifteen (15) of the applications are for freshmen.

Bob has reposted the Tiny Houses for sale on Craigslist.

8. NEW BUSINESS

a. Appoint Committee Members

The following members were appointed to the Finance Committee: Justin Ivory, Jeff Klippenstein, Chuck Morrison, and Mike Cate.

The following members were appointed to the Building Committee: Travis Coombs, Dale Lowery, and Jeff Bean.

The Curriculum Committee will be revisited at a later date.

b. Committee Meeting Dates

A Finance Committee meeting is scheduled for March 21, 2016 at 9:00 am.

c. March Board Meeting Date

There will not be a board meeting in March.

d. 16/17 School Calendar

The 2016/17 school calendar was distributed to the board. It is basically the same calendar as last year, with school starting on August 4, 2016. The calendar was approved by the board.

e. Dual Credit Courses

Justin and Mike met with Jim New regarding ACE partnering with TMCC for dual enrollment courses, such as HVAC and Automated Manufacturing. Leigh elaborated on the subject. The board approved the courses for dual enrollment.

9. OLD BUSINESS

a. Career Program Update

Leigh reported that the Machining Program will continue for ACE at TMCC next year.

Diesel enrollment was a little low this year. Diesel students are focusing on the SkillsUSA competition now.

Building Trades rolled out the trusses this week at the house. A building site is needed for 2017. FACE is going to contact the owner of some lots on Vassar St. Allyson will send some lot information to Leigh.

CADD is preparing for SkillsUSA. They have been working with the Women's Society of Engineers. On February 25 the students will take a field trip to the Virginia St. bridge project.

The 9th grade CTE teacher has accepted a position at Wootser next year. ACE will be looking to hire a CTE teacher.

b. Financial Review and Budget

An Actual vs. Budget Financial Statement through January 2016 was distributed. A Check Register for January 2016 was also distributed and reviewed. Justin would like a 3 year budget completed.

10. PUBLIC COMMENT

No public comment made.

The meeting adjourned at 3:51 p.m.

The next board meeting will be Wednesday, April 13, 2016 at 3:00 p.m., at the Academy for Career Education at 2800 Vassar St., Reno, NV 89502.