

Academy for Career Education
Board of Director's Meeting
March 3, 2015

Academy for Career Education
2800 Vassar St., Reno, NV 89502

Members Present:

Jeff Bean
Mike Cate
John Clark
Travis Coombs
Mike Dillon
Tin Heydon
Justin Ivory
Jeff Klippenstein
Dale Lowery
Chuck Morrison
Michon Pincolini, Ex Officio
Allyson Rameker
Tim Rowe
Laura Walsh

Others Present:

Leigh Berdrow
Kellie Jonas
Adam Nicely
Thea Sullivan

The meeting convened at 3:02 p.m.

1. CALL TO ORDER

President, Mike Holmes, called the meeting to order.

2. ROLL CALL

3. PUBLIC COMMENT

No public comment made.

4. APPROVE AGENDA

The agenda was approved by the board.

5. APPROVE MINUTES FROM December 3, 2014 MEETING

The board approved the minutes from the December 3, 2014 meeting.

6. PRESIDENT'S REPORTS

Mike Holmes presented a plaque to Travis Coombs in appreciation for his commitment, time and service as president of the board.

7. ADMINISTRATIVE REPORT

Leigh discussed the legislative session and the bills being monitored. She is tracking five bills and two of them are major. One bill was requiring 30 minutes of PE a day. It was unfunded and would be a huge impact to schools. It is being reworked. SB204 regarding bullying, which has some serious unfunded mandates, requires psychiatric evaluations for the perpetrator and the victim. This would have a significant impact on ACE. The funding formula is being changed this year as well.

Leigh stated that ACE is in testing season. There are now End of Course exams required for 10th graders in four areas and each exam is four hours long and there is a two hour Science exam. High School Proficiencies are taking place this week. The SAT also is mandated to be administered on a date determined by the state and that exam is five hours. This is having a significant impact on ACE.

Leigh reported that FACE had a meeting in January. FACE is working on finding funds to purchase the six lots on Vassar St. The Hombre lot has been cleared by the fire department. ACE will be finishing the house on that lot next school year.

Letters of intent were sent to ACE employees. ACE has two openings in Social Studies for the next school year. ACE needs a Social Studies/Special Education teacher combo. ACE will be participating in the UNR Career Fair to recruit teachers.

8. NEW BUSINESS

a. 2015-16 Calendar

The calendar and bell schedule for next year was distributed. ACE exceeds all requirements for minutes and daily attendance. The board approved the calendar and bell schedule for 2015-16.

b. Update Bank Accounts Officers

The board approved the removal of past President, Travis Coombs, as a signer on the bank accounts, and the removal of Ed Horan. The new President, Mike Holmes, was approved to be added as a signer on the bank accounts.

c. Sales Price Tiny House

Leigh reported that ACE has spent \$29,000 on each tiny house. ACE has had inquiries from interested parties. A tiny house was on display at the February Open House and a lot of people attended to check it out. Leigh has checked the internet listing for tiny homes for sale. The range is between \$30,000 and \$60,000. After some discussion, the board approved the sales price of each tiny house to be \$39,500. Leigh will contact the mining industry to see if they are interested in purchasing them.

d. DMV Policy

The DMV Certification of Attendance and the ACE DMV Policy was distributed to the board. The board accepted ACE's DMV Policy with a correction to be made to the Ineligible – Section 1 item #2, stating 6 or less unexcused absences, instead of 5.

9. OLD BUSINESS

a. Career Program Status Updates

Leigh stated that ACE will not offer Renewable Energy next year. TMCC has moved the program to the Redfield Campus. That is too far from ACE to make it work. Renewable Energy will be incorporated into Construction and Environmental Science. Next year ACE may have a new Diesel Tech teacher. Leigh will be involved in the selection of TMCC's instructor for that program.

e. Sponsorship Change

A discussion took place on possibly having TMCC be ACE's sponsor. This is in the development stage. Leigh will put together a list of pros and cons for sponsorship by the WCSD versus TMCC.

b. Financial Review and Meeting Schedule

Cash disbursement journals for November 2014 through February 2015 were distributed to the board as well as an Actual versus Budget report and Cash Flow for January 31, 2015. The budget committee will meet at 8:30 am on March 25, 2015.

c. Marketing/Recruitment

Leigh informed the board that eighteen new students have been accepted to attend next year. Most enrollment for next year will occur in late June.

ACE has put the "Refer a Friend" campaign in place and the "Student Shadow" program in place. Adam has been visiting middle schools. ACE has been having open houses on Saturdays each month beginning in February. The April Open House will be followed by a BBQ for new students and their friends.

10. PUBLIC COMMENT

No public comment made.

The meeting adjourned at 3:56 p.m.

The next board meeting will be Tuesday, April 14, 2015 at 3:00 p.m., at the Academy for Career Education at 2800 Vassar St., Reno, NV 89502.