

Academy for Career Education  
Board of Director's Meeting  
April 9, 2014

Academy for Career Education  
2800 Vassar St., Reno, NV 89502

**Members Present:**

Travis Coombs, President  
Jason Blum  
Mike Cate  
John Clark  
Mike Dillon  
Tim Heydon  
Mike Holmes  
Justin Ivory  
Jeff Klippenstein  
Dale Lowery  
Chuck Morrison

**Others Present:**

Leigh Berdrow  
Bob DeRuse  
Thea Sullivan

The meeting convened at 3:03 p.m.

**1. CALL TO ORDER**

President, Travis Coombs, called the meeting to order

Travis introduced new board member, John Clark. The board members introduced themselves as well.

**2. ROLL CALL**

**3. PUBLIC COMMENT**

No public comment made.

**4. APPROVE AGENDA**

The agenda was approved by the board.

**5. APPROVE MINUTES FROM FEBRUARY 12, 2014 MEETING**

The minutes from the February 12, 2014 board meeting were approved.

**6. PRESIDENT'S REPORTS**

No President's report was given.

## **7. ADMINISTRATIVE REPORT**

Leigh informed the board of the passing of ACE CADD teacher, Doug Roix. A scholarship fund has been set up in his name.

Leigh reported on the State SkillsUSA competition. There will be six (6) ACE students competing in the National SkillsUSA competition in June in Kansas City.

The Nevada Works Grant audit was completed and has been approved for renewal next year, without having to go through the renewal process. The grant is for \$100,000. Nevada Works is very pleased with Adam Nicely's performance of reporting and tracking students enrolled in that program.

The new area Superintendent in charge of Charter Schools is Dr. Byron Green. He stopped by ACE a few months ago and noticed that some of our career programs weren't full. He asked if ACE is interested in letting WCSD students enroll in some of those programs. Leigh will be having a meeting with him in a few weeks for further discussion. Leigh will have more details at a future board meeting.

## **8. NEW BUSINESS**

### **a. Preliminary 2014-15 Budget**

A Preliminary 2014-15 Budget was distributed to the board. An Actual vs Budget Report for 2/28/14 and February and March check registers and cash disbursement journals were also distributed. The board approved the 2014-15 Preliminary Budget.

### **b. Establish Date of Budget Public Meeting**

The board set the Public Meeting for the Preliminary Budget on May 7, 2014.

### **c. Approve 2014-15 Calendar and Bell Schedule**

The 2014-15 School Calendar was distributed to the board. ACE meets the number of school days, 180 days, and the number of teacher days, 185 days. ACE exceeds the number of required instructional minutes, 59,400, by 3,600 minutes. The board approved the 2014-15 School Calendar and Bell Schedule.

### **d. Approve Crisis Management Plan**

Bob can email the Crisis Management Plan (EOP) to the board members. A page with updates to the plan was distributed in the meeting. New staff members were added, and staff that has left was deleted and Renewable Energy program was added. The board approved the Crisis Management Plan.

## **9. OLD BUSINESS**

### **a. Charter Renewal Application Approval**

The Charter Renewal Application was approved at the February meeting. This will be a WCSD Board Agenda Item in May. Leigh has been going over the contract and would like to discuss the contract at a meeting when Paul Georgeson is in attendance.

b. Career Program Status Updates

Leigh informed the board that 120 students are returning to ACE next year. There are about 30 new students that will be accepted to date. Another 50 students are needed. The career program enrollment was discussed.

ACE is committed to 24 students for Energy Technology. Leigh mentioned that marketing for that program could use some help. Jason Blum offered to help with marketing for Energy Technology. Mike Holmes suggested Scott be the presenter for this program, instead of David. Leigh also opened up enrollment for Energy Technology to another charter school for the 2014-15 school year and maybe open up enrollment to some other schools.

Adding another Diesel program would be best, but there is not space for that at TMCC yet. Some students will not be able to have Diesel, so they will need to take Building Trades and try for Diesel the following year.

Leigh mentioned that ACE is working with the Desert Research Institute on their REDD House Project. DRI will visit and teach ACE freshman and Environmental Science students how to build thermal heat collectors. This will be a contest.

The tiny houses are looking great. The Nevada Commission on Construction Education Grant is paying for some of the costs. Source Millworks is interested in ACE students working for them. CADD students are going over there and learning to program the machines and design the cabinets and doors for the ACE tiny houses. Source Millworks will install them. This is a great partnership.

c. Recruitment/Marketing Program

TV commercials are airing on channels that ACE students said they watch. An open house postcard will be mailed for the April 26 open house. The new website is almost completed. Leigh is working with WCSD to be included in their Academy marketing.

## 10. PUBLIC COMMENT

No public comment made.

The meeting adjourned at 4:03 p.m.

The next board meeting will be Wednesday, May 7, 2014 at 3:00 p.m., at the Academy for Career Education at 2800 Vassar St., Reno, NV 89502.