

Academy for Career Education  
Board of Director's Meeting  
February 12, 2014

Academy for Career Education  
2800 Vassar St., Reno, NV 89502

**Members Present:**

Travis Coombs, President  
Jason Blum  
Mike Cate  
Michele Daugherty  
Paul Georgeson  
Reid Hamilton  
Tim Heydon  
Mike Holmes  
Jeff Klippenstein  
Dale Lowery  
Chuck Morrison

**Others Present:**

Bob DeRuse  
Adam Nicely  
Thea Sullivan

The meeting convened at 3:01 p.m.

**1. CALL TO ORDER**

President, Travis Coombs, called the meeting to order. Travis presented a plaque to Michele Daugherty for her past year of service as the Board President.

Travis introduced two new board members, Jason Blum and Reid Hamilton. The board members introduced themselves as well.

**2. ROLL CALL**

**3. PUBLIC COMMENT**

No public comment made.

**4. APPROVE AGENDA**

The agenda was approved by the board.

**5. APPROVE MINUTES FROM DECEMBER 12, 2013 MEETING**

The minutes from the December 12, 2013 board meeting were approved.

**6. PRESIDENT'S REPORTS**

No President's report was given.

## 7. ADMINISTRATIVE REPORT

Leigh informed the board that ACE students are in the middle of their third quarter. ACE is preparing for the SkillsUSA competition that begins March, 26 in Las Vegas. About forty ACE students will be competing in about twelve events. For the benefit of the new board members, Leigh explained what SkillsUSA is all about.

## 8. NEW BUSINESS

### a. Board Election Results, 2<sup>nd</sup> VP

Travis stated that a 2<sup>nd</sup> Vice President needs to be elected. This was not on the ballot. Justin Ivory was nominated and approved to be the 2<sup>nd</sup> VP.

The board election results are; President, Travis Coombs, Mike Holmes, 1<sup>st</sup> Vice President, and all current members with expiring terms were voted to remain on the board for another term.

### b. Appoint Finance Committee

The board appointed the following members to the finance committee; Travis Coombs, Michele Daugherty, Mike Homes, Chuck Morrison and Mike Cate. The first meeting regarding the tentative budget, which is due to the state on April 15, will be held on March 24, at 7:00 am. Thea will send an electronic meeting invitation with this date.

## 9. OLD BUSINESS

### a. Charter Renewal Application Approval

A Charter Contract Agreement was distributed to the board members. This was prepared by the WCSD legal department. After much discussion, it was decided by the board to move forward with ACE's renewal. Leigh will email the renewal application to the board members. The application needs to be signed by the board president. That will be submitted to the WCSD and once ACE's renewal is approved, the contract will need to be signed.

### b. Career Program Status Updates

Leigh discussed the career programs. Advanced Building Trades is building three tiny houses. After the meeting, she will take those who wish to see the tiny houses on a tour.

Renewable Energy is working on a Renewable Energy trailer. Freshman Building Trades students are on task and learning. The instructor, Bo Sellers is able to teach other units besides construction. Next year, each quarter will be a different course; Small Engines, Sheet Metal, Woodworking, and Welding. He can also teach HVAC.

A few Diesel students competed in the regional SkillsUSA automotive competition. ACE students took 1<sup>st</sup> and 10<sup>th</sup> place.

The CADD instructor, Doug Roix, is on leave due to an illness. Jon Stamps has worked with Doug at ACE for three years. He is the CADD instructor during Doug's leave. Doug will most likely not return.

c. Recruitment/Marketing Program

Leigh informed the board that a postcard has been mailed to all current WCSD 10<sup>th</sup> and 11<sup>th</sup> grade students announcing the ACE Open House at TMCC on February 22. Attendees will be able to visit Diesel, Machining and Renewable Energy. The March Open House will target 8<sup>th</sup> and 9<sup>th</sup> grade students. OCG produced the postcards. They are working on the ACE website. Next week they will begin filming a TV commercial.

During HSPE testing in March, instead of the freshman and sophomores having an early release, they will tour the career programs at TMCC and ACE.

ACE continues to visit Middle Schools and the "Refer a Friend" program, funded by FACE, is ongoing.

d. Financial Review

Financial reports, including a Budget vs Actual YTD Statement for 12/31/13, check registers and cash disbursement journals for December and January, and a Cash Flow Statement were distributed to the board members.

## 10. PUBLIC COMMENT

No public comment made.

The meeting adjourned at 4:07 p.m.

The next board meeting will be Wednesday, April 9, 2014 at 3:00 p.m., at the Academy for Career Education at 2800 Vassar St., Reno, NV 89502.