

Academy for Career Education
Board of Director's Meeting
December 12, 2013

Academy for Career Education
2800 Vassar St., Reno, NV 89502

Members Present:

Travis Coombs
Michele Daugherty, President
Paul Georgeson
Tim Heydon
Jeff Klippenstein
Tim Kretzschmar
Dale Lowery
Chuck Morrison
Michon Pincolini, Ex Officio

Others Present:

Bob DeRuse
Adam Nicely
Thea Sullivan

The meeting convened at 3:36 p.m.

1. CALL TO ORDER

President, Michele Daugherty, called the meeting to order.

2. ROLL CALL

3. PUBLIC COMMENT

No public comment made.

4. APPROVE AGENDA

The agenda was approved by the board.

5. APPROVE MINUTES FROM OCTOBER 30, 2013 MEETING

The minutes from the October 30, 2013 board meeting were approved.

6. PRESIDENT'S REPORTS

No President's report was given.

7. ADMINISTRATIVE REPORT

Bob informed the board that ACE conducted a Code Red Drill in November. It went well. A Code Red Drill will next be conducted during passing, when students are not in the classroom.

Bob also discussed that there are five days left in the second quarter. Students are typically less academically successful during the second quarter. One reason may be that there are less instructional days, with holidays and testing taking place. ACE has been targeting the students that are not doing well by offering study hall sessions and grades seem to be improving.

ACE has received a grant for \$43,000, for Tiny House materials, from the Nevada Commission on Construction Education.

Bob updated the board regarding bus transportation for the next school year. Leigh, Bob and Bret Scoggin met with Rick Parker at WCSD. A possible cost was given for transportation that was better than expected. Rick is still working on the details with the 2014/15 schedule, however the meeting with him was the most solid conversation yet. A decision on whether the district can help with transportation should be made in the spring by WCSD. If this happens, ACE may need to adjust the start time of school.

There is a meeting on December 17, with other charter schools, regarding the renewal of Charters for the schools. ACE will begin working on the charter renewal in January.

8. NEW BUSINESS

a. Board Nominations

Michele informed the board that the Nomination Committee met in November. An information packet was distributed to board members. Laurie Coombs is resigning from the board. The board will still meet the requirements for licensed teachers. There are three candidates interested in becoming board members, John Clark, Reid Hamilton, and Jason Blum. The nominations were approved for these candidates. Two new board members will be appointed.

b. Recruitment

Bob met with Michael Doering last week. Michael is in charge of counseling at WCSD. ACE would like to invite Katherine Loudon, the district coordinator for counseling, to visit ACE at the beginning of the year and educate her about ACE. Bob would like to host a breakfast for counselors, one for the high school counselors and one for the middle school counselors. Michele suggested that some board members attend so they can speak with the counselors about industry needs.

An open house is scheduled for each month in February through May. They will be on Saturdays. A few of them will take place at TMCC, so that Diesel and Renewable Energy can be highlighted.

c. New Career Programs Enrollment

ACE is considering adding machining next school year and is in discussion with TMCC. It would be taught at TMCC by a TMCC instructor. There is the concern of filling the new program without depleting ACE's current programs, particularly CADD. TMCC would like a commitment in January. ACE would need to guarantee enrollment of 42

students for a total of \$42,000, to fund the program. Next year ACE has to guarantee 24 students for Renewable Energy. Enrollment would need to be 208, to meet the projected budget. A tentative budget for 2014/15 was distributed with the costs for these programs included.

Michele would like to defer further discussion to the next board meeting. ACE has not met recruitment goals for the last two years. Marketing needs to be discussed as well. Paul mentioned producing a 30 second video and a TV commercial that highlights all the career programs. Bob stated that the ACE website will become more geared towards recruitment. Bids are being received for this change now. Bob will bring proposals to the next board meeting.

9. OLD BUSINESS

- a. Career Program Status Updates
There was no discussion.
- b. Charter Renewal
This discussion took place under Administrative Report.
- c. Financial Review
A Cash Flow through March was distributed, as well as a Check Register and Cash Disbursement Journal for November.

9. PUBLIC COMMENT

No public comment made.

The meeting adjourned at 3:58 p.m.

The next board meeting will be Wednesday, January 15, 2014 at 3:00 p.m., at the Academy for Career Education at 2800 Vassar St., Reno, NV 89502.