

Academy for Career Education
Board of Director's Meeting
October 21, 2009

Academy for Career Education
2800 Vassar St., Reno, NV 89502

Members Present:

Mike Dillon, President
Mike Cate
Paul Georgeson
Mike Holmes
Tim Kretzschmar
Dale Lowery
Chuck Morrison
Laura Walsh

Others Present:

Leigh Berdrow
Bob DeRuse
Ed Horan
Adam Nicely
Thea Sullivan

The meeting convened at 3:07 p.m.

1. CALL TO ORDER

President Mike Dillon called the meeting to order.

2. APPROVE AGENDA

The agenda was approved by the board.

3. APPROVE MINUTES FROM JUNE 17, 2009 AND SEPTEMBER 16, 2009 MEETING

The board approved the minutes from the June 17, 2009 meeting and the September 16, 2009 meeting.

4. PRESIDENT'S REPORT

Mike Dillon mentioned that the National Association of Homebuilders recognized BANN and the AGC for their partnership with ACE. Mike is going to get some PR out about this.

5. ADMINISTRATIVE REPORT

Leigh stated that the first quarter ends this Friday. Nine and a half weeks of school will be finished and students have earned one and a half to two credits.

Leigh introduced Adam Nicely, the Dean of Attendance and Testing. She discussed the count day audit that took place yesterday. Adam ran the audit and he received a commendation for how organized it was. There were 186 students on count day and 3 were excluded during the count. One student was incarcerated on count day, so he is not going to count. Two other students were excluded during the count. One is a fifth year senior, in her third year at ACE. She only needs a few credits, but she turned 19 before school started. ACE will appeal this. The other student became incarcerated after school started and ACE was serving him. This will be appealed as well.

Leigh reported that she has been giving a lot of tours of the school. Dr. Morrison toured ACE. He will be the speaker at graduation this year.

The portable will be done soon. It will be used this year as a classroom for Advanced Building Trades.

Leigh said that FACE cut a check today for \$7,500 to purchase a shuttle bus for ACE. The shuttle needs some work, including new tires. It has 129,000 miles on it. This shuttle was needed to get students to building trades. Leigh also said that a district bus picks up 18 students at North Valleys for the IB program at Wooster. The bus is not full and Leigh is going to talk to Dr. Morrison about possibly getting some ACE students transported on this bus.

Leigh said that the O'Brien Middle School counselors visited ACE yesterday.

Ed said the house site had to be over excavated this year. The stem wall will be poured on Friday. The utilities are in. Tom and Mark Ripa are doing a good job on the house.

6. OLD BUSINESS

a. Finance Committee

The finance committee met and made changes to the budget.

b. Budget Adjustments

Changes were made to the budget. Leigh handed out an updated budget report. The DSA funding was adjusted from 210 students to 183 students. There was a \$50,000 increase in Special Education funding due to the American Reinvestment Recovery Act. The Nevada Works Grant was added as well as donations from FACE. Salaries and benefits were revised, a few other expenses, as well as the house expenses. The house expenses were cut in half, since it will be built in two years. The new student accounting system expense was reduced from \$50,000 to zero, since the district is going to pick up this expense. This report is on file in the ACE office. The adjustments to the budget were approved by the board.

c. Approve Employment Contracts

Leigh handed out an employment contract summary of promotions, reassignments

and new hires. A copy of this is on file in the ACE office. The board approved the employment contracts.

7. NEW BUSINESS

a. Financial Audit 2008/09

A draft of the financial audit was handed out. Leigh mentioned that the final audit is complete and no changes have occurred from the draft version. There were no findings in the audit. Mike received two letters from the auditor. Mike stated that the letters explained the audit process. The board reviewed and accepted the 2008/09 audit. Leigh told the board that the auditors commented on Thea's organization and accuracy of the financial records.

b. Governing Board Nominations

Leigh handed out a board of director's term schedule. The nominating committee will consist of; Tim Kretzschmar, Dale Lowery, Mike Dillon, Paul Georgeson and Mike Holmes. It was decided the committee will meet on November 16, 2009 at 9:30 a.m. Ballots will be mailed out in December.

There are fifteen (15) board members on the board at this time. Seventeen members are allowed. It was suggested that current board members attendance be looked at. This will be put together. The board needs dedicated members that will attend the meetings. Mike Cate mentioned that TMWA might be interested. Mike Dillon suggested adding another teacher to the board. Leigh will send an email out to the board members reminding them to submit any names of interested persons. A letter needs to be submitted to the nomination committee by any person interested in becoming a board member.

A schedule of all up coming board meetings was requested. It will completed and emailed to the board.

7. PUBLIC COMMENT

No public comment made.

The next board meeting will be Wednesday, November 18, 2009 at 3:00 p.m., at the Academy for Career Education at 2800 Vassar St., Reno, NV 89502.

The meeting adjourned at 3:45 p.m.