



**“Education That Works”**

## **2020-21 Enrollment Application 10<sup>th</sup> – 12<sup>th</sup> Grade**

ACE High School is a Career Technical Education (CTE) high school for those motivated students who are interested in highly technical and skilled career pathways. Eligible students in grades 9-12 will have the opportunity to learn high school academics through a combination of high school classes, CTE college credit classes, dual credit, and middle college classes towards earning their CTE high school endorsed diploma and technical certificate. Students seeking technical certifications may take college classes at the TMCC William Pennington Applied Technology Center during their 10<sup>th</sup>-12<sup>th</sup> grades in dual credit and middle college programs offered through ACE High School. Most students' core high school academics will be taken at ACE's Vassar Street campus. All 9<sup>th</sup> grade students will spend their first year on campus while 10<sup>th</sup> -12<sup>th</sup> graders may have their CTE/college classes at TMCC's Edison Campus or ACE's construction site or CADD Lab.

### **How to Apply?**

- ❖ Complete the attached application which must include:
  - Current transcript – reflecting the most current academic progress (*can be unofficial*)  
*Current WCSD students get 4 free transcripts a year*  
*Order a transcript on: washoeschoolsnv.scriborder.com*
  - Attendance record – for current school year
  - Discipline Record - for last 2 years or letter from administrator stating no incidents
  - IEP and/or 504 documentation for upcoming school year – *if applicable*
- ❖ Students will be notified by email or USPS mail on acceptance

Completed applications can be mailed USPS, scanned/emailed, faxed - 775.324.3901, or delivered to:

**ACE High School**                      **Email: [anicely@acehighschool.org](mailto:anicely@acehighschool.org)**  
**2800 Vassar Street**  
**Reno, NV 89502**

*NOTE: Being safe and following directions is of the utmost priority in a CTE classroom. Prospective students must exhibit behaviors that will ensure the safety of all students and staff in highly technical and at times dangerous classroom/shop/industry environment. Students will be working with equipment and tools that can cause serious*

### **ACE's Career Programs**

\*9<sup>th</sup> Grade - CTE Trades & Industry Introduction

\*Computer Aided Drafting & Design (CADD)

\*Advance Building Trades

\*Adv. Machining & Manufacturing Tech 

\*Diesel Technology 

### **ACE/TMCC Middle College Programs**

\*HVAC

\*Drafting Technologies

\*Welding Technology

\*Production Technology

\*Unmanned Aerial Systems

\*Construction Mgmt.



Academy for Career Education



### **Turn in Checklist:**

Application \_\_\_\_\_ Transcript \_\_\_\_\_ Attendance Record \_\_\_\_\_ Discipline Record \_\_\_\_\_ IEP/504 \_\_\_\_\_ (if applicable)

Thank you for your interest in ACE High School. If you have any questions about how to complete your application, please call 775-324-3900 for assistance before submitting your application. [www.acehighschool.org](http://www.acehighschool.org)

**Student Information**

Date Rcvd:

STUDENT'S LAST NAME	FIRST NAME	MIDDLE INITIAL	GENDER	GRADE IN 2020-21 Circle One: 10 11 12
PHYSICAL ADDRESS		CITY/STATE		ZIP
MAILING ADDRESS (if different from Physical Address)		CITY/STATE		ZIP
PARENT'S E-Mail address (Can we contact you via e-mail? Yes No )		STUDENT'S CITY/STATE OF BIRTH	STUDENT'S BIRTHDATE	
Priority phone number(s) for automated messages re: attendance & student info				
#1	Text Messages: YES NO	Student Cell Phone # _____		
#2	Text Messages: YES NO			
Most Recent School Attended	City/State	STUDENT'S ZONED HIGH SCHOOL		
ETHNIC CODE (circle only one)				
1-American Indian/Alaskan Native    2-Asian/Pacific Islander    3-Hispanic    4-Black/African American    5-White				

**Career Programs**

**Make your 1st, 2nd, and 3rd Career Class Choice From:**

Building Trades/Const \_\_\_\_\_ Diesel Tech \_\_\_\_\_ Machining \_\_\_\_\_ CADD/Architecture \_\_\_\_\_

**Parent/Guardian Information**

FATHER'S First Name, Last Name		Circle one: Natural Step Guardian Foster Grandparent		
		May student be released to this person? YES NO		
		May this person receive reports? YES NO		
Father's Physical Address (if different from student)	City/State	Zip	Home Phone	
Father's Employer/Department	Work Phone	Hours of Employment	Cell Phone	
MOTHER'S First Name, Last Name		Circle one: Natural Step Guardian Foster Grandparent		
		May student be released to this person? YES NO		
		May this person receive reports? YES NO		
Mother's Physical Address (if different from student)	City/State	Zip	Home Phone	
Mother's Employer/Department	Work Phone	Hours of Employment	Cell Phone	
Natural Father's Full Name (if not listed above)		Address/City/State/Zip		
Have Parental Rights Been Revoked? YES NO If yes, you must supply documentation.				
Natural Mother's Full Name (if not listed above)		Address/City/State/Zip		
Have Parental Rights Been Revoked? YES NO If yes, you must supply documentation.				
Local Emergency Contact Name	Relationship to Student	Home Phone	Alternative Phone	
Is either parent currently enlisted in the Military or Reserves? (please circle) YES NO				

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

**Student Support Services: (All applicants must answer questions a-c)**

*Note: ACE uses a Collaborative Model in its delivery of student support services. All special education students' IEPs are reviewed by ACE's Special Education Team to ensure the implementation of a student's accommodations as required by the IEP.*

a.) Is your child currently receiving Special Education services under an IEP? (please circle) <b>YES NO</b> <i>If 'YES' a current copy of the student's IEP is required as part of the application</i>
b.) Does your child have a 504 Plan to assist in their education? (please circle) <b>YES NO</b> <i>If 'YES' a current copy of the student's 504 plan is required as part of the application</i>
c.) Has your child been placed in a Response to Intervention (RTI) Program? (please circle) <b>YES NO</b> <i>If 'YES' identify which area and tier: Academic _____ Behavior _____ Tier 2 _____ Tier 3 _____</i>

**Medical Release:**

When I/We cannot be located after reasonable efforts under the circumstances, the principal or an ACE representative is authorized under NRS 129.040, but not required, to seek medical care for the above named student in case of serious illness, or other emergency requiring immediate hospitalization, medical attention, or surgery. I/We also agree to be responsible for the medical costs incurred on the student's behalf.

\_\_\_\_\_  
Legal Parent/Guardian Signature Printed Name Legal Parent/Guardian Date  
(Step-parent is not a legal guardian)

**Transportation:**

ACE High School provides morning transportation to school. There are various stops around Reno/Sparks. If the student is accepted to ACE HS, will they be using the morning transportation?

Circle One: YES NO

There are several stops in each area. Which area would your student be boarding the bus at:

Circle One: North Valleys Spanish Springs Sparks South Reno West Reno

If your student is accepted to ACE HS and you plan to use the morning transportation, you and the student will be required to attend a meeting and complete transportation registration forms.

**Discipline/Behavior:**

Does your child have a Parole/Probation Officer (Circle one): YES NO

Parole/Probation Officer's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Explain the reason why your child has a Parole/Probation Officer:

**School Uniform:**

ACE High School has a uniform requirement for all enrolled students. All students will receive 3 new ACE polo shirts included in their student fees. (All shirts are worn in a professional manner. Oversized shirts are not permitted.)

Please select Style: Men \_\_\_\_\_ Women \_\_\_\_\_ Size: Sm: \_\_\_\_\_ Med: \_\_\_\_\_ Large: \_\_\_\_\_ XL: \_\_\_\_\_ 2XL: \_\_\_\_\_

**Marketing/Recruitment: Did an ACE student recruit you? If so, their name \_\_\_\_\_**

Or did you hear about ACE High School through one of the marketing efforts listed below:

Radio \_\_\_\_\_ TV \_\_\_\_\_ ACE Open House \_\_\_\_\_ Career Fair \_\_\_\_\_ Relative \_\_\_\_\_ Brochure \_\_\_\_\_

Class Presentation \_\_\_\_\_ Counselor \_\_\_\_\_ (school) \_\_\_\_\_ Other (specify) \_\_\_\_\_

**ACE High School's Mission and Philosophy**

ACE High School's Mission teaches skills for today's construction & engineering industry through integrated academics with a focus on employability skills which prepare students to graduate and be productive citizens. The school meets all the requirements established by the State of Nevada and standards set forth by the Washoe County School District. ACE is NOT designated as an "At-Risk" school and is not designed for credit recovery. ACE Students assume roles of high responsibility and leadership in all career and academic programs.

**ACE High School Permissions and Disclosures:**

A student's acceptance and enrollment to ACE High School is conditional on the verification and accuracy of the application and any supporting documentation. Omissions and false information are grounds to withdraw any acceptance and enrollment of a student by the administration of ACE High School. A student's enrollment is contingent upon completion of promotional requirements, ability to graduate within the legal timeframe, verification of records, required immunizations, ability to fully implement accommodations and services as required for students with IEP's, and program/class schedule availability. In the effort to complete the application, parents/guardians grant permission for ACE High School staff to review and/or request additional student records from previous schools, under FERPA provision, to determine admission eligibility.

Your signature below signifies that you have read and accept the conditions of *ACE High School's Mission and Philosophy & ACE High School Permissions and Disclosures.*

\_\_\_\_\_  
Legal Parent/Guardian Signature  
(Step-parent is not a legal guardian)

\_\_\_\_\_  
Printed Name Legal Parent/Guardian

\_\_\_\_\_  
Date

**CHECK LIST - REQUIRED DOCUMENTS MUST BE ATTACHED**

**APPLICATION WILL BE CONSIDERED INCOMPLETE WITHOUT THE FOLLOWING**

**(ACE will need an updated transcript AFTER June 2020 grades are issued or a copy of your June report card)**

- A CURRENT UNOFFICIAL TRANSCRIPT  Check box if attached
- ATTENDANCE RECORD- CURRENT SCHOOL YEAR  Check box if attached
- DISCIPLINE RECORD- LAST 2 SCHOOL YEARS -if outside of WCSO  Check box if attached
- IEP (IF APPLICABLE) \* and/or 504 PLAN (IF APPLICABLE)\*\*  Check box if attached

**IF YOU EARN CREDITS DURING THE SUMMER, PLEASE PROVIDE DOCUMENTATION.**

**For students who are enrolled from outside WCSO:**

**A current copy of their birth certificate and immunization record is required prior to starting classes**

Thank you for applying to ACE High School. Before any formal acceptance can be granted, the application and all supporting documentation must be on file with ACE. It is the applicant's and his/hers parents' responsibility to acquire any needed documents such as transcripts, IEP's, attendance, discipline, etc.

Students who meet enrollment requirements will be mailed a formal acceptance letter in July.

*\* For Special Education students, the attached IEP must be current and in effect for the beginning of ACE's 2020-21 school year. ACE is a Collaborative Model in its delivery of student support services. All IEPs are reviewed by ACE's Special Education Team to ensure the implementation of a student's accommodations as required by the IEP.*

**\*\* For students with a Section 504 Plan, attach a copy of your current plan and accommodations.**

*Note: For students who have shown poor academic, behavior, or attendance success, the administration may request additional information as part of the application process.*

Completed applications, transcripts, and any other relevant documents can be mailed, faxed, scanned and emailed, or delivered to:

**ACE High School, 2800 Vassar St., Reno, NV 89502  
email: [tsullivan@acehighschool.org](mailto:tsullivan@acehighschool.org)  
Questions? Contact ACE High School @ 324-3900 or Fax 324-3901**

## PERMISSION TO ENROLL: HIGH SCHOOL STUDENTS

**ACE INSTRUCTIONS: ALL STUDENTS MUST COMPLETE THIS TMCC FORM.** On this page only complete sections numbered 1 – 5. ACE will complete the rest of the information for you. Enter the grade you will be in NEXT YEAR in section 3.

Please note that both parent and student signature is required in section 5.

Student's Information ①			
NSHE ID (TMCC 10-digit ID number)		Date of Birth	
Last Name		First Name	MI
Telephone		Email Address	
Street Address	City	State	Zip Code

Parent/Legal Guardian Information ②	
Last Name	First Name
Telephone	Email Address

List the TMCC class(es) in Which you Wish to Enroll			
Class # (5-digits)	Class Title	Credits	Notes (for TMCC Use Only)

Are you taking this course(s) for Dual Credit?  Yes  No

Semester:  Fall  Spring  Summer Year:

High School Information ③		
High School Name	Grade Level	Student High School ID Number
Academy for Career Education (ACE)		
Home Schooled: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", Grade Level: <input type="text"/>		

## Permission to Enroll: High School Students

Student's Information <span style="float: right;">④</span>		
Last Name	First Name	MI

Counselor/Administrator Signature <i>(required for high school students)</i>		
This student has permission to make changes to the schedule listed on this form <i>(please note that significant changes will require a new form and/or email authorization)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
High School Administrator or Counselor Signature	Date	
Printed Name Kellie Jonas	Title Dean of Students / Career Coordinator	
High School Name Academy for Career Education (ACE)	Email Address kjonas@acehighschool.org	Telephone Number 324-3900

Agreement and Student/Parent Signatures <i>(required)</i> <span style="float: right;">⑤</span>	
My signature below indicates that I have read and agree to the following:	
<ul style="list-style-type: none"> <li>• I have completed TMCC's application for admission.</li> <li>• I have read and understand all policies and requirements listed on this form.</li> <li>• I have attached all required documentation needed to process my enrollment request.</li> <li>• I agree to meet with my high school counselor each semester to ensure the classes in which I register meet my high school graduation requirements. I will also notify my counselor if I make any changes to my TMCC class schedule. It is my responsibility to understand how TMCC classes will transfer to my high school to earn high school credit.</li> <li>• I understand I will be enrolling in a college-level class that will require rigorous academic work and regular classroom attendance. A low grade in a TMCC course could cause me to not meet my high school requirements or have consequences with my future college studies.</li> <li>• I understand the grade I earn (including a W) will become a permanent part of my college record.</li> <li>• If I choose to withdraw from a TMCC class, I understand that it is my responsibility to withdraw by the TMCC published deadlines and falling to do so may result in a failing grade, owing fees, and could impact my high school graduation.</li> <li>• To withdraw from a class, I understand that I must email dualcredit@tmcc.edu 3-5 days in advance of the posted deadline.</li> <li>• I agree to check my schedule carefully and ensure I am registered for all appropriate classes.</li> <li>• I will contact the Jump Start Program in a timely manner if I have any questions and at least 3-5 days before a deadline.</li> <li>• I have read and agree to the Jump Start student and parent roles and responsibilities (<a href="https://www.tmcc.edu/jump-start-program">https://www.tmcc.edu/jump-start-program</a>).</li> <li>• I have completed the online Jump Start Orientation and I understand and have shared with my legal guardian all the information provided.</li> <li>• By submitting this form, I certify I meet the Jump Start Dual Credit minimum GPA requirement to take a TMCC class.</li> <li>• <b>Authorization to Release Education Records and High School Authorization</b> In accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974, neither TMCC nor the high school will disclose non-directory information from a student's education records without the written consent of the student. Students under age 18 in the JumpStart program must have written permission from his/her parent/guardian. By signing below, I give permission for TMCC and my high school to disclose, each to the other, for the purpose of dual enrollment, all information in my educational records, including but not limited to test results, college placement test results, class schedule information, attendance, grades, GPA, and transcripts necessary or desirable for the undersigned student's participation in the Jump Start Program. As a student, I further give permission for TMCC and my high school to disclose all information in my education records to my parent/guardian as it related to the JumpStart dual credit program. You can, at any time, email dualcredit@tmcc.edu to request to withdraw this permission.</li> </ul>	
Student's Signature	Date
Parent's Signature	Date

Homeschooled Students Only: Access, Outreach and Recruitment Signature <i>(required for homeschooled students sophomore level or below)</i>	
Recruitment and Access Center Designee	Date

## 11<sup>th</sup> & 12<sup>th</sup> GRADE ACE HIGH SCHOOL/TMCC MIDDLE COLLEGE COURSE INFORMATION

Eligible 11<sup>th</sup> and 12<sup>th</sup> grade ACE students, for the 2020-21 school year, that are interested in taking courses via the ACE/TMCC Middle College Program please continue reading this flyer.

ACE/TMCC Middle College allows ACE students to take any Applied Technology Courses at TMCC's Edison Way campus as long as the student is eligible and the course will fit into their ACE schedule, typically that means the course is offered between 12pm-10pm M-F or on weekends. GPA requirement for eligible Seniors is 2.5, and for Juniors is 3.0. Student must have exemplary attendance and behavior.

Students can earn credits toward certifications in the following areas listed on the back of this form. All credits can be applied to a two-year Associate Degree. Courses are taught by TMCC instructors. Please go to TMCC.edu; College Catalog for more information about a particular course of study and to view classes that may be offered:

### STUDENTS INTERESTED IN THE MIDDLE COLLEGE PROGRAM, FOLLOW INSTRUCTIONS BELOW:

1. Read through the certificates on page 7.
2. Go to TMCC.edu, search the certificate name and research the requirements of the certificate. ACE CANNOT provide you all the information you need, you MUST do research on your own. Feel free to meet with Mrs. Jonas if you have questions after you do your research.
3. If you would like to enroll next year, go to page 7 and **WRITE YOUR NAME and CIRCLE or HIGHLIGHT the Certificate Program** that you are interested in pursuing. This class will be in addition to your career class at ACE. ACE will determine eligibility and course availability outside the ACE regular scheduled day. If eligible, you will be enrolled in the appropriate course sequencing for the program. You will have an opportunity to confirm your registration prior to the start of school.

How to read the back of this page:

- Each certificate is listed with the number of credits and the number of courses the student must take to earn those credits.
- Students will not take more than 2 courses at a time.
- Some programs are self-paced, (P3, Welding) therefore students can earn credits at a rapid pace. However, they must meet deadlines that are established for completion. They can move quickly through a certificate, but they can't go slower than required.

Please note the following:

- Not all courses are offered every semester
- Some courses offered conflict with the ACE High School schedule and are not available
- ACE pays tuition; however, if a student fails the course the tuition costs must be reimbursed to ACE
- Students are responsible for textbook and equipment fees. For example, the Welding program requires approximately \$200 of equipment (hood, leather gloves, etc.)
- ACE provides one bus run to TMCC at 1:05. ACE does not pickup from TMCC for Middle College Programs
- There is a high demand for HVAC Technicians and Panasonic P3 completers; therefore, these programs have excellent employment opportunities.
- This program is NOT designed for students to dabble, it is designed for students who are serious and intentionally seeking certification in a specific area.

